



**33rd National Conference on
Preventing Crime in the Black Community
May 30-June 1, 2018**



CONFERENCE REFUND REQUEST

Attention: Refund Request must be received by May 4, 2018. All Refund Request received after May 4, 2018, will be processed on a case by case basis. Only one person per form, you cannot place multiple refunds on one form or it will be returned to you.

Registrant's Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Agency/Organization: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone Number: _____ **E-Mail Address:** _____

Reason for Request: *Please select one.*

- Registrant unable to attend conference. Registration received too late for this conference.
 Check improperly issued (i.e., wrong payee). Other: Overpayment Amount _____

Information required to process refund:

Please select either State Agency, Individual or Other and complete the requested information for your selection. This information is required for request to be processed.

State Agency: Agency Name: _____ **FEID #:** _____

Individual: Individual's Name: _____ **SSN:** _____

Other: Organization Name: _____ **FEID #:** _____

Please indicate where the payment should be sent:

Name: _____

Mailing Address: _____

City: _____ **Text State:** _____ **Zip Code:** _____

Please select one of the following types of registration: *Please select only one.*

Adult Registration

Registration Fee:	\$265.00
Administrative Fee:	-\$25.00
Total Refund Due:	\$240.00

Teen Registration

Registration Fee:	\$150.00
Administrative Fee:	-\$25.00
Total Refund Due:	\$125.00

Vendor Registration

Registration Fee:	\$320.00
Administrative Fee:	-\$25.00
Total Refund Due:	\$295.00